**Sustainable project
management
in Balkan HEIs**

# D2.1 Process Management Guide

# Document information

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| Author(s): | Helena Kovačič |
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# 1 Introduction

This Process Management Guide (hereafter "the Guide") has been developed by the SuProM project partner at the University of Ljubljana (UL) as deliverable D2.1. It is part of WP2, Project Management Process Analysis at HEIs. It is intended for representatives of higher education institutions (HEIs) who will attend Project Management Process Analysis event and are dedicated to integrating sustainability in their processes. The main objective of the guide is to develop a process view and provide guidance to higher education representatives on how to identify and analyse their internal processes, in particular project management processes. The guide is divided into three chapters. The first chapter presents the concept of sustainability, its principles, and methods for integrating sustainability into process management, particularly in the field of education. The second chapter outlines basic principles for effective process management in higher education institutions. By aligning processes with sustainability goals, higher education institutions (HEIs) can reduce operational inefficiencies, increase their impact on global sustainability, and build a stronger, more resilient future for the next generation of learners and for society. The final chapter provides a practical approach to analysing, designing, and implementing project management processes in HEIs.

Methodology

This guide has been developed for the purpose of introducing the higher education community in the Balkans to the principles of process management. It is designed to provide guidance through these steps in order to identify challenges and needs in managing their processes. The guide is intended to provide end results that will be used as input for the development of project management trainings and project management courses in Bosnia and Herzegovina and in Albania. This guide employs a Process Groups model that was published by the Project Management Institute (2017) that organizes processes into five stages: Initiating, Planning, Executing, Monitoring and Controlling, and Closing.

# Get in touch

✉ info@suprom-project.eu

🖥 www.suprom-project.eu

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