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## D2.3 Report on Phase 1

## Aims and objectives of the report

This report provides an overview of Phase 1 activities of the Capacity Building in Higher Education (CBHE) project, "Sustainable Project Management in Balkan Higher Education Institutions (SuProM)." It constitutes Deliverable 2.3 under Work Package 2. Its primary aim is to document and analyse the initial phase of the project, which took place from January 2025 to July 2025. The report summarizes the process management training event held in January 2025, covering its scope, content, delivery methods, and participant engagement. It summarizes the development and content of the process management guidebook tailored to project management in higher education institutions.

The report also presents a systematic methodology for identifying and analysing existing project management processes within participating institutions in order to understand current practices, strengths, and weaknesses.

Additionally, the report presents knowledge gaps and areas for improvement in project management practices by analysing the knowledge and skill gaps related to process management among staff and project managers. This analysis highlights areas needing targeted capacity building. Particular attention is given to laying the groundwork for subsequent phases, particularly WP3, and for fostering sustained capacity building in project process management. This provides an in-depth understanding of current practices, gaps, and training needs. These insights will inform future project activities and ensure effective, targeted capacity development efforts. Consortium members actively participated in discussions about WP2 activities, such as selecting data collection methods and training opportunities in their countries.

## Document information

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